



# WITHDRAWAL NOTIFICATION FORM

In order to avoid charges for an additional 30 days from the date written notice was received, a minimum of 30 days written notification must be given for withdrawal from the program. Choose one location.

- Adams       Cascadia       Cedar Park       Decatur       Graham Hill       John Hay
- Magnolia       McDonald       Queen Anne       South Shore       TOPS

Child's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Withdrawal Date (30 days from today): \_\_\_\_\_

\_\_\_\_\_

**PLEASE COMPLETE THE SECTIONS BELOW:**

Reason(s) for withdrawing: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any suggestions or comments you share will assist us in our effort to offer high quality programming.

What I liked about the program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What my child liked about the program: \_\_\_\_\_

\_\_\_\_\_

What I'd like to see changed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Program Manager's Use Only:	
_____	_____
Program Manager's Signature	Date

For Office Use Only:	
Current Balance: _____ - Deposit (if applicable): _____ + 30 days' tuition (if applicable): _____ = _____	
Data Entry: <input type="checkbox"/> SchoolCare Works _____	<input type="checkbox"/> Donor Perfect _____
<small>Initials</small>	<small>Initials</small>