



## PHYSICAL DISTANCING POLICY & PROCEDURES

While Kids Co. is committed to serving all children of all abilities, it is important to recognize that in times of physical distancing, our program and child expectations have been adapted to the current health risks of COVID-19. These changes are necessary to accommodate the serious need to maintain physical distancing during program for child and staff health and safety. Due to these changes, behavior management procedures are different during the COVID-19 pandemic, compared to Kids Co.'s typical care situations.

Kids Co. must prioritize and maintain the safety of all staff and children in our programs to limit the spread and exposure of COVID-19.

**Policy:** All staff and children at the center are required to maintain physical distancing of at least 3 feet from one another while onsite during the COVID-19 pandemic. This is for the health and safety of all those onsite and is consistent with guidelines from the CDC, DOH, and public health. This policy is subject to change without notice.

All centers will make every effort to physically arrange the care environment so that staff and children can maintain physical distancing throughout the day.

### **Procedures:**

Upon arrival, all staff and children will be reminded of the physical distancing policy. Families should also give daily reminders at home to their children to our physical distancing requirements.

If a child is unable to follow these guidelines the following steps will be followed:

1. Staff will give the child **2** verbal warnings
2. After the **2<sup>nd</sup>** verbal warning, a parent/guardian will be called to speak with and remind their child to practice physical distancing.
3. If after the initial phone call is made and the behavior has not changed, the parent/guardian will be called to pick up their child from program within 45 minutes. The child will be able to return to care the next program day.
4. If the child has to be sent home for a second day, after following procedure 1 and 2, they will be suspended from care for one additional day from the program (2 business days). Note that this does not have to be consecutive days.
5. If the child is sent home for a third time, the child's enrollment will be suspended or terminated until physical distancing guidelines are no longer in effect.

If at any time a child purposely spits, throws, wipes or otherwise makes contact of bodily fluids on another individual, that child will be immediately sent home for the rest of program. There will be no warnings given due to the serious health and safety risks of this action and COVID-19. If this occurs on more than 3 separate occasions, this child's enrollment will be terminated. No refunds will be issued for children sent home due to inability to follow physical distancing practices or other behavioral concerns.